


INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Office of the Chief of Special Education, Equity and Access
Office of the Medical Director

TO: Local District Superintendents
Local District Administrators of Operations
Community of Schools Administrators
Principals

DATE: October 26, 2022

FROM: Smita Malhotra, MD 
Medical Director

SUBJECT: NALOXONE (NARCAN) NASAL SPRAY

The purpose of this correspondence is to provide an update to District Administrators on the status of the District's Naloxone Distribution Program (NDP). The California Education Code (EC) Section 49414.3 authorizes school districts, county offices of education, and charter schools to provide emergency naloxone or another opioid antagonist to school nurses or trained personnel who have volunteered, and to use naloxone or another opioid antagonist to provide emergency medical aid to persons suffering, or reasonably believed to be suffering, from an opioid overdose.

The District has issued a bulletin, BUL-133120, with guidance for implementation of the NDP and is attached for your reference. All school nurses have already received training and have received Naloxone kits for their assigned schools. School personnel may volunteer for the training. School site administrators should familiarize themselves with the bulletin. Below are some key points from the bulletin for starting the NDP at your site:

- A *Naloxone Emergency Response Site Plan* (Attachment B) should be developed at each school with collaboration between the Principal and School Nurse. The medication should be stored in a location that is easily accessible for trained personnel.
- Principals will be asked by their assigned school nurse to seek volunteers (see Attachment C – *Request for Volunteers To Administer Naloxone To Persons With Suspected Opioid Overdose*) to be trained.
- The training of volunteer staff consists of two parts. The first part of staff training must be conducted through MyPLN. The second part of the training must be conducted by a credentialed school nurse. Please reach out to the school nurse to request training for volunteer staff.
- Volunteer staff should be provided with Attachment E (*Naloxone Volunteer Notification Letter*). *Training Log Sign-In Sheets* (Attachment F) should be maintained by the Principal and School Nurse.

If you have any questions, please contact Sosse Bedrossian, Director, District Nursing Services at sosse.bedrossian@lausd.net

Attachment

c: Pedro Salcido	Nursing Administrators
Anthony Aguilar	School Nurses
Sosse Bedrossian	
Ron Tanimura	